

# **KENTUCKY BOARD OF LICENSURE FOR PASTORAL COUNSELORS**

## **Regular Board Meeting**

**August 12, 2022**

**1:00 pm**

The Board meeting of the Kentucky Board of Licensure for Pastoral Counselors was held on August 12, 2022, via Zoom Conference call.

### **MEMBERS PRESENT**

Elizabeth Ellis  
Crystal Shepherd, Chair  
Gerry Hearn  
Dr. Jonathan Carroll

### **DEPT OF PROFESSIONAL LICENSING**

Jamar Carter, Admin. Section Supervisor  
Tiler Hahn, Board Administrator

### **Members Absent**

Andrew Cole

### **OTHERS**

Daniel Leffel, Board Counsel

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### **CALL TO ORDER**

Crystal Shepherd called the meeting to order at 1:02 p.m.

### **APPROVAL OF MINUTES**

After review of the minutes, A motion made by Gerry Hearn to approve the minutes from November 12, 2021, meeting. Motion, seconded by Elizabeth Ellis, carried.

### **FINANCIAL STATEMENT**

The Board reviewed and discussed the financial reports. No action was taken

### **DEPARTMENT OF PROFESSIONAL LICENSING REPORT**

No Report

### **BOARD COUNSEL REPORT**

Board Counsel stated we are still working on getting the state email addresses for board members, for use for board business. They have started to be issued but uncertain when current board members will attain one. More info will be provided soon.

Additionally, Board Counsel informed the Board that Commissioner Winstead did retire as of August 1, 2022. The New Commissioner has been appointed and is due to take the position on September 1, 2022.

### **Licensure Status Report**

The Board reviewed the licensure status report. No action was taken.

### **Old Business**

Board Counsel has the updated application but advises to hold on to it until regulations can be reviewed due to the form is incorporated with the regulations.

The Board was updated that IT department is working on getting their exam online.

### **New Business**

The Board discussed Joining the National Practitioner Data Bank. The board would like additional information on this.

### **Application Review**

A motion made by Jonathan Carroll to enter closed session at 1:15 p.m. Motion, seconded by Gerry Hearn, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding application at which information protected by KRS 61.810(1)(k) may be discussed, carried.

A motion made by Jonathan Carroll to enter open session at 1:23 p.m. Motion, seconded by Elizabeth Ellis, carried.

A motion made by Elizabeth Ellis to move forward with the following decisions:

- T.C.- Approved
- J.J.- Defer to next meeting for further information.
- N.S.- Approve

Motion, seconded by Gerry Hearn, carried.

The following Board members will reach out to those applicants:

-Elizabeth Ellis: N.S.

-Gerry Hearn: T.C.

-Jonathan Carroll: J.J.

### **NEXT MEETING**

November 18, 2022

### **ADJOURNMENT**

A motion made by Elizabeth Ellis to adjourn the meeting at 1:28 p.m. Motion, seconded by Gerry Hearn, carried.



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Crystal Shepherd, Board Chair